11/18/58

SUMMARY OF STUDY COMMITTEE AND BOARD ACTIONS

Re: Haines House

Study Committee, February 7, 1956

"The Secretary reported on plans for Haines House. The Board's surveyor recommended a short time ago that the operation continue for the next three to five years without building investment other than maintenance, after which reappraisal ought to be made with the consideration of relocation in Juneau or Sitka. A recent recommendation from an architect, Mr. Crittendon, recommended some immediate renovation and repair totaling approximately twenty thousand dollars. The Executive Officers asked the Department to consider only minimum maintenance at this time, looking forward to a decision as to whether or not to remain in Haines, and if so, to the erection of fireproof dormitory cottages for the children. The Secretary indicated that the present dormitory facilities are unsatisfactory and funds are in hand to construct at least two cottages for twelve children each and a third could be built for an additional twenty or thirty thousand dollars from other sources. She also indicated that the cottages could be constructed so as to be valuable for resale as homes.

The Committee VOTED the following: That, in the judgment of the Committee it is still important to provide Haines House services to the children of the Territory; and, in view of the present condition of the buildings, it is not prudent to continue to operate them in their present state of repair; and, since any construction of dormitory cottages could be designed with a view to conversion to homes with sale value, the Committee would recommend to the Board that steps be taken immediately to provide for three cottages to house twelve children and a housemother each, and to repair the main buildings for their new purposes. This was VOTED."

Board of National Missions, February 9, 1956

"THAT whereas the two frame dwellings at Haines House, Haines, Alaska are inadequate for the health and safety of the children and

WHEREAS the cost of renovation for continued use in housing the children is prohibitive,

THAT the Department be authorized to plan for the erection of three cottages for children and the renovation of the present buildings for general purposes such as recreation, dining-room and kitchen, offices, etc., with the understanding that at least 2/3 of the cost can be met from funds in hand from sale of Haines property and 1951 Opportunity Giving."

Board of National Missions, June 7, 1956

At its meeting February 9, 1956, the Board authorized the Department of Educational and Medical Work to plan for the erection of three cottages for children at Haines House, Haines, Alaska and the renovation of the present buildings for general purposes such as recreation, dining room and kitchen, offices, etc., with the understanding that at least 2/3 of the cost could be met from funds in hand from sale of Haines property and 1951 Opportunity Giving.

Since then a representative of the Department has visited Alaska and conferred with the staff of Haines House, welfare officials, an architect, etc. The Department now therefore presents the following report and recommendations:

1. That a 5-year plan be developed for the replacement of the two present buildings with the following new buildings:

   a. One duplex with two separate units for older boys and girls and a common playroom.

   b. A second duplex with two separate units for younger boys and girls and a common playroom.

   c. A small central administration building to house the offices, dining room and kitchen, and quarters for two or three staff members.

2. That the Department be authorized to proceed with the construction of the two duplexes as funds are available.

3. That pending the erection of the duplexes and the administration building, only such repairs be made in the present buildings as are essential for health and safety.

This was VOTED.

Study Committee September 13, 1956

The committee engaged in a discussion of the future of Haines House. A statement was made by Mr. Cox who had visited Haines last spring as a member of the Board assigned by the Finance Committee to look over properties there. He emphasized his conclusion that Haines House is poorly located because of the lack of adequate medical care. Statements regarding the future of Haines House prepared by Superintendent Frank, Miss Miller, and Dr. R. Rolland Armstrong were reviewed.

All present agreed that there is much need for the church's continuance of the type of service being performed by Haines House, namely the care of children of upset homes or children themselves who show signs of incipient emotional instability.

Miss Gladfelter presented a letter from the architect showing that any substantial construction at this time would involve the Board in much larger expenditures than had been proposed and approved by the Board in the spring.

The following action was taken: That, with respect to the needs at Haines

House, steps be taken to improve the safety and utility of the present building, to provide local medical care, and to provide adequate staff which probably means at the present time the addition of one resident case worker. To fulfill these objectives, it was voted: (1) To ask Glen Carson to go to Alaska this fall to determine what is practicable to do in relation to the renovation of the present building without involving the Board in large construction costs; (2) To ask the Department to provide a doctor who will be resident in Haines; (3) To authorize the Department to proceed with the employment of a full time resident case worker; (4) To explore confidentially the possibilities of relocation in the Juneau area."

Study Committee November 16-18, 1956

" The Secretary of the Department presented reports on Haines House from Mr. Carson, Mr. Cleworth, Miss Irvine and the Department itself.

The following resolution was adopted:

> In the judgment of the committee there is need in Alaska for a home program supplying a community case worker service for (a) children from temporarily or permanently borken homes (because of death, illness, disease or undesirable character of parents and other factors); (b) children who because of home or community conditions are emotionally disturbed and require group care.

That such service is desirably given under Christian auspices.

And further that the meeting of this need, in view of the limitations of other adequate facilities in Alaska, is a valid missionary objective for the Board of National Missions.

That basic elements of the program ought to be:

(1) Cooperation with general case worker particularly at the point of admission and of post-residence follow-up.

(2) "Professional" service -- Therapeutic, psychological, etc.

(3) Adequate medical and dental care (desirably) with resident doctor.

(4) Christian education

(5) General "home care" and "group life" of Christian home atmosphere.

It was VOTED to postpone further consideration of Haines until an overall survey had been made in the course of the meeting. "

.....

" Action on Haines House was deferred until the January meeting of the committee to provide opportunity to receive Mr. Carson's report after his return from Haines. "

Study Committee December 17-18, 1957

" The Department reported on Haines House and its needs. According to the statement there now is a good staff, steps are being taken with the community to find a resident doctor, and the department would like to add a resident case worker to the Haines House staff. At present the cost of operation is $37,000 net. It was estimated that the case worker would add $3,000; our share of the doctor, another $3,000; and to provide adequate salaries and develop the work satisfactorily would necessitate an operating budget of approximately $50,000 net each year.

Building needs were estimated at $110,000. for a new residence for twenty-four children, $10,000 for renovation of the boys' building and $15,000 for offices. With $75,000 cash in hand the department estimates immediate building needs would come to approximately $60,000. additional. "

Study Committee September 22, 1958

The Department was requested to secure for the Committee a comprehensive statement covering present program and recommendations for the future.

Study Committee, November 21, 1958

"Mr. Wiley of Haines House was present at the meeting and presented a splendid report on the work there, with recommendations for the future. It was clear that the operation has moved out of its historic form into a new type of service to near-delinquent or delinquent children placed there by welfare agencies.

"The following action was taken: The committee expressed the judgment that this is a valuable and legitimate type of National Missions service as presented by Mr. Wiley (a judgment confirming a similar statement made by the committee two years ago) and recommended that the superintendent of Haines House be requested to investigate possible resources from individual donors and ask the Department to prepare for the next meeting estimates of costs of program as outlined, these to include both capital and operating expenses."

Study Committee, February 3, 1959

"The department secretary reported on Haines House. It was voted that the committee approve a recommendation that a house be rented off the grounds of Haines House to house a group of eight to ten children who are ready to be moved out into the community, this to be considered an experimental program which can be financed from payment for the services rendered. It was also voted to advise the department to limit the proportion of adolescents in the total enrollment after careful screening and conference with school authorities, and to instruct Mr. Wiley that all admissions are to be screened and approved by both the superintendent and the social worker."

November 1, 1959

HAINES HOUSE

/—CONFERENCE ON RELATIONSHIPS WITH DEPARTMENT OF WELFARE

PRESENT: Mr. Eugene Zinck
Mr. William D. Wiley
Miss Isabel Miller
Miss Betty A. Isbister

1-- Summer Activities of Children at Haines House

Synopsis of arrests involving six children: out at night; drinking; some sex delinquency; use of station jeep; running away when discovered (last episode); stolen cars (2), with one wreck.

Such episodes reported to Federal U. S. Commissioner and to the District Attorney. When young people are sentenced or put on probation they are out of the hands of the Welfare Department. Such cases damaged the reputation of Haines House.....Present U. S. Commissioner in Haines not qualified or friendly to Haines House.....No nightwatchman at the time of the episodes; also summer workers on duty.

All but two of the children involved are still at Haines House.

2-- General Discussion

Staff morale low in September in pulling together. (Mr. Wiley)
Group slow in getting acquainted with the children and with each other. (Miss Miller)
Differences in concepts of discipline.....Essential for the staff to present a united front. (Mr. Zinck)

Mr. Zinck, at this point, asked how Mr. Wiley works with his staff and how much time he spends in the office on an average day. Mr. Wiley's answer brought out the great variety of duties he is carrying which require evening work several evenings weekly, in addition to a full daytime schedule.

Mr. Wiley has individual conferences weekly with each houseparent and every other week with other staff members. Every other week a general staff meeting is held. In the alternate weeks committees meet.

3-- Relationships

(1) Miss Miller serves as caseworker for children placed by the Welfare. Mr. Zinck keeps contacts with these children and with the houseparents (approximately every three months) to keep his ear to the ground and to determine readiness for placement.

(2) Mr. Wiley, as the executive, does group planning and handles discipline in cooperation with the houseparents. If there were a resident caseworker she would be involved.

(3) Mr. Zinck wishes to handle, and is responsible for handling, all placements of Welfare children.

(4) Once a child is placed, Welfare has the responsibility and the foster parent should contact Welfare. Haines House is out of the picture and must transfer the case. O. K. to keep contact by letter if the child wishes it, but Haines House should not initiate this or do any planning.

Miss Miller should follow up informally only if requested by Welfare. If comments about cases come to her she should refer them to Welfare.

If Mr. Wiley is approached about a foster home or by foster parents, he should instruct the inquirer to write Mr. Zinck and, at the same time, should report the inquiry to him.

(5) On intake Miss Miller should always be involved.

(6) Need to review Haines House and Welfare relationships and procedures annually. It was decided to do this at the time of the fall Advisory Committee meeting.

KEG:md

November, 1959

HAINES HOUSE

2- CONFERENCE ON RELATIONSHIPS AND PROCEDURES

PRESENT: Mr. William D. Wiley
Miss Isabel Miller
Miss Katharine E. Gladfelter

1-- Miss Miller's Schedule

For the present, until a resident caseworker is secured, to spend one week each month at Haines House.

2-- Admissions (intake)

(1) All applications to be sent to Miss Miller for intake study. She will assemble the required information and send all to Mr. Wiley with her recommendation. If possible, she talks with the child and the family.

(2) Mr. Wiley shares this material with the houseparent, clears any questions with Miss Miller, and makes the decision whether to admit.

If admission is O. K.'d the agency handling the child is notified with a copy to Miss Miller. If the decision is "no", there will be a check with Miss Miller before the agency is notified.

(3) When possible Miss Miller accompanies the child to Haines House, directs him to the houseparent and teacher, completes any papers.

3-- Residential Period

(1) When Miss Miller visits she and Mr. Wiley confer at the beginning of the visit about the children.

(2) Miss Miller talks with the children, especially cases seeming in need of help, and with the adults responsible for them, such as the housemother, Miss Carnine, the teacher in the public school, etc.

4-- Placement

(1) Miss Miller or the agency responsible for the child may take the initiative. Cases are reviewed two or three times a year to determine readiness for placement.

(2) Mr. Wiley, Miss Miller and the staff decide when a child seems ready for placement. Miss Miller then makes a recommendation to the public agency and participates in the actual placement as the agency requests.

Suggestions added later by Mr. Wiley:

(1) All policies and procedures in relation to public agencies to come from the executive. He too defines Miss Miller's job to them.

(2) A written evaluation to be made by Mr. Wiley and by Miss Miller and sent to Miss Gladfelter within six months. This is to cover the work ability of the points outlined.

KEG:md

3-Executive Committee - Haines House

Mr. Wiley	Miss Craig
Mrs. Wood	Miss Isbister
Mr. Woelk	Miss Gladfelter

Drainage Ditch

Bureau of Public Roads will probably cooperate in completing; need to grant right-of-way. Since would drain part of city, should be agreement for joint maintenance. Mr. Wiley will follow through and report.

New Streets
City "alive" to need of putting Third Avenue through to Port Chilkoot and also putting Second Avenue through from Main Street to the Cutoff.

Classification and Salary of Houseparents
Could there be some recognition of professional training?
Desirable not recognize teacher's degree but rather have all houseparents on the same basis, then try to recognize study and successful experience as a parent.
Perhaps think in terms of base salary for houseparents and then allow increments for recognized acceptable study.
Consider special summer course at Sheldon Jackson for houseparents.

Possible wider use of Miss Miller as caseworker
A temporary measure until a resident caseworker is secured. More direct service to children and houseparents needed.

New Buildings - Haines House

Community developments

1. Bigger tourist trade by 1961. Greatly expanded ferry service from Prince Rupert.
2. Air strip to be paved by 1961.
3. Probable iron ore development at Kuckwan
   Request in to rechannel the river so as to be able to dump tailings from operations in the present channel.

Licensing
Probably not more than provisional due to physical limitations.

Miss Gladfelter suggested that when the licensing report is available, community groups be informed of the findings and, since sizable costs would undoubtedly be involved, they be given the opportunity to express their feelings as to whether Haines House should remain in Haines, ie. as to location.

Original Gift of Land
To whom? Was it to the Woman's Board? *KEG check

Land reserved for the church
What did they request originally and what was allowed? *KEG check

KEG:tc

4-Office Procedures -Haines House

Mr. Wiley
Miss Craig
Miss Gladfelter

1. Advance
Now $2300.
Better at least $4,000 or even $5,000

2. Copy Machine
Check with Mr. Wheat on type and cost. Mr. Wiley will check locally.

3. Check with the Treasury
Would Mr. Wiley's initials on bills be accepted with the full signature on the covering blue memo?

4. Orders (local)
Have in the Haines House office by Saturday, A.M. to be processed the following week. Use regular form, Mr. Wiley to initial before they go to Miss Craig.

5. Office hours
Set 9:30 to noon as no-interruption working period.

KEG:tc

5-Conference Re Licensing - Haines House

Mr. Wiley
Mr. Zinck
Miss Gladfelter

Positives
1--The Program (in general)
2--The location
3--The more mature houseparents
4--Improvement in the appearance of the Boys' House.

Questions
1--Use of listing of children (age; ethnic background; school grades; home; parents)
Preferable not to give to the Advisory Committee. Give them general information only.

O.K. to give listing to the public school
O.K. to send to Ed. and Med.
Do not send the list to the ministers.
Revise to exclude names and give for each age group:
Communities represented
Ethnic groups
Ages
School grades

2--Staff
Some lacking in firm convictions about the program and how they are to go about their work. Some lack of acceptance of the children and of a belief that Haines House would be of value...., Not unanimity in the value of the farm program,.....Some staff with more serious problems than the children .....Breakdown in communications between the executive and the staff.

Questionable staff members
Mrs. Grell
Mr. and Mrs. Barrett

Wiley: "How hit this?"
Zinck: "Use staff meetings to discuss concerns and questions. Also use Miss Miller more for in-service training. Wide disagreement on discipline.
KEG and Zinck: Both expressed disagreement with prevalent spanking and KEG called attention to the fact that it is against Board rules... Disagreement also expressed with use of work as punishment...

Wrote Wiley H-93

3--Disagreement between the executive and the social worker -- causes confusion in the staff.

Need for a united front before them. O.K. to disagree on theory if there is unity on practice. (discipline; use of work; etc.)

KEG told of attempt to hammer out a revised statement of relationships but that this requires good will on both sides, and that she was disturbed by Miss Miller's drive for status and insensitiveness.....

4--Necessity of having a second in command--

5--Censoring of mail (factor of trust) Zinck does not approve. If done, then all children should know that it is done, and all mail should be handled alike...If letters are opened, read, and sealed, this not being honest with the children.

Safety - (Construction; sanitation; fire protective measures)

1--Main Building

1--Doors must open out and have panic hardware
2--Door at foot of front stairs in Girls' House presents a trap; is not in working order.
3--Windows to fire escapes not properly hinged to push out
4--Furnace on girls' side should be enclosed
5--Combustible oils and paints stored in the basement (Lippincott in charge)
6--Fire extinguishers not checked since 11/56. (Lippincott resp.)
7--Need for more education of staff on fire bells, where to go, etc.
8--Cattle and livestock must be kept in penned up area or fenced off area. To be no horse riding in the area where the children play.
9--Freezer motors in basement should be enclosed--chicken mesh possibly--to prevent child putting his hand in.

Provisional License

Department of Welfare must be assured within six months of date of study that the necessary steps are being taken.

2--Family Unit

A frame structure over fifty years old; one fire extinguisher and a plastic hose which would readily melt or burn. Building seems a fire trap. Will ask the Marshall to visit Haines to inspect within two weeks of date of contact; if he cannot the children must be removed.

No adequate fire fighting facilities
No fire escapes
A dry building with an unoccupied side presents some hazard.

Planning for the Future

Develop statement giving:

Purpose of Program
Proposed program
Proposed facilities

6 Conference Mr. Wiley & Miss Gladfelter

1--Wrecked Car
Valued at $800.00. Haines House advanced this amount so that whatever the family pays will come to Haines House. The father hopes to pay $300 and five relatives will pay $100 each over a five months period. Wreckage possibly worth $50, but a towing charge will be made.

Done Could an advance from the Emergency Fund be made? Or from Undesignated? *KEG check with Dr. Locke.

Done 2--Mrs. Fisher
Question re health. Better refuse

3--Superintendent's Cottage (H.C. Little)
Hot water tank; has been leaking; is patched. *KEG consult Mr. Carson when report received. Wiley has written H. C. Little. Oil probably best.

4--Laundry Equipment
Large machine holds eight sheets only. Four loads may be required in one morning. Extractor too small. Wiley to secure prices to send in.

5--Kitchen Equipment
Ovens and hot plates (4) most essential; could wait on broiler and deep fryer. Firm recommends electric heat. Present oven (oil) has two ovens and 3 sectional grill, no hot plates. Entire unit must be heated if any part used (or even kettle of soup or toast being made). Wiley will get prices and send in with the sketch.

6--Farmer's Cottage
Heating system not satisfactory or safe.

7--Job Descriptions
*Send copy of those for houseparents. Any other recent ones. Send extras when new ones made up. (5 to 10).

8--Vacation - Miss Craig
Take in spring; try to give her a summer assistant. Would send in two months salary lists in advance of vacation.

9--Staff Manual
KEG urged setting definite dates for review, final decisions, and putting in final shape.

10--Equipment - general
*KEG check re advance of an amount from excess field receipts.

KEG:tc

HAINES HOUSE

Notes on Conferences during Visit - November 1959

1--Relationships with Department Public Welfare: Mr. Wiley, Mr. Zinck, Miss Gladfelter, Miss Isbister, Miss Miller, Miss Gladfelter

2--Relationships: Mr. Wiley and Miss Miller, Miss Gladfelter

3--Executive Committee

4--Office Procedures: Mr. Wiley and Miss Craig, Miss Gladfelter

5--Conference re Licensing: Mr. Wiley, Mr. Zinck, Miss Gladfelter

6--Conference: Mr. Wiley and Miss Gladfelter

KEG:tc

CITY OF PORT CHILKOOT

PORT CHILKOOT
ALASKA

"Gateway to the Northwest"

OFFICE OF THE MAYOR

Dec.17,1959

Miss Katherine Gladfelter
National Board of Missions
New York,N.Y.

Dear Miss Gladfelter:

I imagine that I've never heard of a letter being written to you or the Board in regard to the good job that is being done by the Board thru its activity at Haines House. After working with Bill Wiley on the cottage plan at Port Chilkoot, and talking with the Haines Chamber of Commerce members, P.T.A.,School people and others, it is very clear that a much needed job is being performed here and we all wish to compliment the Board and its efforts.

As you may know, Welfare has stated that our building here, and the main buildings in Haines are fire hazards and the threat of closure was hanging over our heads. I say,"our heads" because while,our building(Port Chilkoot Co) was involved,the program which most of consider the most progressive steps in handling of these children is being endangered. Karl Ward, principal at Haines Hi School (who, with the Sup.Wm Jahn, just received a superior rating from the State) stated,"About the time Bill Wiley struggles to get most of his serious problems whipped, Welfare throws this Fire Hazard thing at him." As our area is Class 6 and Haines is Class 7, we feel that we aren't too bad. Only two areas in Alaska have better fire ratings then we do. Almost ALL homes for needy children are classed as unprotected or much worse off then we are. We therefore demanded that the State Fire Marshal come up here; which he did. While we haven't seen his report as yet, his verbal statements were to the effect that he wished most other homes had the fire protection conditions we have.

Last year. Dr.Charles Ray, Prof. of Education at the U. of Alaska completed a very fine study called " A Program of Education for the Alaska Native". Karl Ward and I said he did such a fine job that we have sore necks from nodding in agreement. While his report had many parts, one part in particular should be mentioned and that is the need for cottage-type housing. Also, he was very strong in pointed out the need for more and more facilties of all kinds, with Haines House mentioned. Most of us could write a book on the need for Haines House. As you know, many of us have foster home plan children living with us which we received thru Haines House. I, for one, claim the program to be superior to any I know of. It would be truly heart breaking to see these program discontinued here. It has all the best points for this type program: small area, fine school(and willing administrators) good Boy Scout and Girl Scout program, excellent church program which allows full participation of the young people, good climate and local people just now understanding the pleasures of a foster home child.

We hope that you next years program will show a determined step forward and what ever we can do to help here, please do not hesitate to call on us. The undersigned has been appointed to the White House Conference of Children and Youth, Mar.27th to April 2nd. Possibly I can get to NYC also.

Sincerely yours,
CITY OF PORT CHILKOOT

Carl W.Heinmiller,Mayor.

kg

12/7

Re: Mrs Lois Chalfont
Sunny Hill Home
San Anselmo, Cal

Just a reminder on the possibility of using Mrs Chalfont in some way at Haines —

1. 2 apr. Substitute for B. Wiley
2. 6 men as trainer and perhaps 2 men for research + study on future program of ~~welfare~~ for Chemawa relative to Life adjustment. (Mr O'Neill
3. 2 apr Substitute for + let him go to Alaska.

I am inclined to favor #2 which would leave to be presided very tactfully + carefully to Bill and Isabel.

Perhaps we could discuss again on 12-11 or 12/14.

DEC 29 1959

PHILLIP H. JONES, M.D.
Haines, Alaska

Phones: Office 233
Res. 266

Dec. 19, 1959

Board of National Missions of the Presbyterian Church
156 Fifth Avenue
New York 10, N.Y.

Gentlemen:

It has come to my attention that the institution of Haines House might be closed or moved to a different community.

I feel that this would be a grave error, resulting in loss to the children of Haines House and loss to this community.

Haines offers a near ideal environment for your children. This is an area of many interracially mixed families and this fact means that your children of Indian blood are not looked upon as being foreign or substantially different than the other children here. They live within two blocks of the school and thereby are able to walk to and from school like children living in normal homes. It is not necessary to group them and put them on a special bus as might be necessary in a larger city. They are able to participate in the school activities to a degree that would not be possible in a larger city.

The people of this area have taken many of your wards into their homes as foster children. This is a contageous thing and in this small town, the idea spreads rapidly. This can be expanded and encouraged here, far better than could be in a city.

Unfortunately critics are usually more vociferous than admirers. We know that from time to time you have received letters criticizing Haines House and their program. These are from people who do not represent the majority opinion here. I wish to take this opportunity to encourage you to continue Haines House, and perhaps increase the scope of its work if that would be possible.

Sincerely,

Phillip H. Jones M.D.

Please reply by Air Mail

December 31, 1959

Mr. Phillip H. Jones
Haines, Alaska

My dear Dr. Jones:

In Miss Gladfelter's absence from the office, I am acknowledging your letter of December 19 stating that it has come to your attention that Haines House might be closed or moved to a different location, and that you wish to encourage its continuance in Haines and, if possible, increase the scope of its work.

I know that Miss Gladfelter will greatly appreciate your sharing this information and expressing your personal feeling about Haines House. We will hold your letter for her attention and she will write you as soon as possible.

Very sincerely yours,

(Mrs.) Marjorie S. Daniels
Secretary to Miss Gladfelter
Department of Educational
and Medical Work

md